



**Clerk to the Council:**

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14<sup>th</sup> February 2019

Dear Councillor

You are hereby summoned to attend the meeting of Finham Parish Council being held on **21<sup>st</sup> February 2019 at 7:00pm**, in the Library of Finham Park School, Green Lane, Coventry. If you are unable to attend, please forward your apologies to the Clerk.

*J Chatterton*

Jane Chatterton  
Clerk & RFO to the Parish Council

*Members of the public and press are welcome to attend*

## **A G E N D A**

- 1. Apologies:** To receive apologies and approve reasons for absence
- 2. Declarations of Interest:**
  - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
  - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
  - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
  - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
- 3. Minutes of previous meeting:**  
To approve minutes of the Parish Council Meeting held on 17<sup>th</sup> January 2019
- 4. Matters Arising not listed on the agenda**
- 5. FLAG**  
**Recommendation:** Receive update
- 6. CORRESPONDENCE**  
**Recommendation:** To receive/note/respond to correspondence received
  - 6.1 Concerns received from dog barking**  
**Recommendation:** discussion
- 7. PLANNING**  
To Consider Planning Applications received since the last meeting

### **Weekly list for the period 21 January to 25 January 2019**

- 7.1 Application Number: LDCP/2018/3525  
Application Site: 73 Anchorway Road  
Proposal: Lawful development certificate for proposed rear extension

**Weekly list for the period 28 January to 1 February 2019****7.2 Application Number: FUL/2019/0046**

Application Site: 72 Howes Lane

Proposal: Outline application for erection of 1 detached dwelling after demolition of existing two storey side extension and conservatory, with all matters reserved except access

**7.3 Application Number: HH/2019/0023**

Application Site: 20 Jacklin Drive

Application Type: Householder Application

Proposal: Erection of a single storey rear extension to garage and new roof to garage and front canopy

**Weekly list for the period 4 February to 8 February 2019**

Nothing to report

**Weekly list for the period 11 February to 15 February 2019**

TBC

**8. PARISH ENHANCEMENTS****8.1 Signage for Finham Community Library and St Martins Church****Recommendation:** Update on costs for buying, siting and mounting road signs**8.2 Bench****Recommendation:** Update from Cllr Mrs Fryer**8.3 Noticeboard****Recommendation:** Receive update on progress**9. FINANCE**

9.1 to approve payments: -

**Cheque Payments (Current Account)**

Date	Reference	Payee	Details	Value
21.02.19	BACS	J Chatterton	Clerks Salary February 2018	
21.02.19	BACS	HMRC	Tax & NI Payment clerk (February)	£76.14
21.02.19	BACS	J Chatterton	Office allowance, mileage Feb 19	£100.89
21.02.19	BACS	Baginton Village Store	Newspapers for Library	£32.00
21.02.19	BACS	Zurich Insurance	Parish Council Policy TBA*	£351.87

**10. Parish Council Insurance\*****Recommendation:** Discuss and approve**11. Parish Council Newsletter****Recommendation:** Discussion on draft newsletter (Cllr Cobbett)**12. Installation of CCTV (Councillor Cobbett)****Recommendation:** Discussion**13. Governance****Recommendation:** approve updated policies

13.1 Health &amp; Safety Policy

13.2 Asset Register

**14. May 2019 Election Process****Recommendation:** Discuss and note process

## **15. Task groups & Working Parties**

To receive reports from Task Group and Working Party leads

- Highways – Councillor Aitken
- Kings Hill – Councillor Fryer
- Schools – Councillor Mrs Bush
- Police & Crime – Councillor Mrs Fryer
- NHP - Councillor Davies
- Coventry City of Culture – Councillor Burns
- FEWP – Councillor Cobbett

## **16. Councillor's reports and items for future Agenda:**

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

## **17. Public participation:** To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councilor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.

## **18. Date of the Next Meeting**

The date of the next meeting is scheduled for 21<sup>st</sup> March 2019. (Representatives from City of Culture in attendance).